

Pastor's Reference Form



Applicant's Name: _____
Last First Middle

TO THE APPLICANT: This questionnaire is to be completed by your pastor who has known you for at least one year. If a relative is your pastor, or your church is without a pastor, the form may be completed by a leading officer of the church. Please provide the person making the recommendation with a stamped envelope addressed to the Office of Admissions of Washington Bible College. Print your name above before giving this reference to the person filling it out for you.

The Family Education Rights and Privacy Act of 1974 grants all students the right to inspect and review all of their official records. This right extends to letters of recommendation, except that a student may waive his/her right to inspect and review letters of recommendation by signing a waiver.

- I waive my right to review this reference form.
 I do not waive my right to review this reference form.

I understand my right and have indicated my desire by checking the appropriate box.

Signature _____

TO PASTOR: This applicant is applying for admission to Washington Bible College. This reference form will be used only in the admission process and will be destroyed upon enrollment of the applicant at the College. We seek to admit those who are spiritually, emotionally, and academically qualified. We appreciate your careful evaluation. Please see that this form is mailed by you directly to Washington Bible College.

How well do you know the applicant? Well Casually Not Well

How long have you known the applicant? _____

What is your relationship to the applicant? _____

Has the applicant made a personal profession of faith in Jesus Christ? Yes No Unknown

Comments: _____

Please rate the candidate by checking one or more items under each of the headings below. If possible, describe briefly and concretely specific instances which support or interpret your judgment. Use additional paper if necessary. Do not check items of which you feel uncertain or in which you have had no opportunity to observe.

1. Christian commitment and character

- Clearly and fully committed to Christian values and lifestyle Has difficulty being committed to Christian values
 At times commitment to Christian values is not strong No basis for evaluation

2. Church involvement

- Very active in attendance and ministry Attendance is inconsistent
 Church leaders support applicant in pursuing education and possible future ministry No basis for evaluation
 Attends but is not active in ministry

3. Teachability

- Very open to new insights and perspectives Rigid and opinionated
 Able to discuss different views without defensiveness No basis for evaluation
 Has strong opinions and tends to be argumentative

4. Study skills

- Well disciplined, completes work well in advance Easily distracted; has difficulty completing work
 Somewhat undisciplined but completes work on time No basis for evaluation
 Sometimes work is late and quality limited

5. Decision-making ability

- Decisions are carefully thought out
- Open to the insights of other people
- At times acts impulsively
- Frequently encounters problems because of poor decisions
- No basis for evaluation

6. Perseverance

- Works hard and completes even difficult tasks
- Usually completes tasks
- At times gets distracted and does not finish tasks
- Frequently does not finish tasks
- No basis for evaluation

7. Relationships

- Enjoys many positive relationships
- Sensitive to the feelings of others
- Positive influence on others
- Has a few close friends
- Has difficulty making and keeping friends
- Frequently offends others
- Detrimental influence on others
- Inappropriate at times in mixed settings
- Insensitive and intolerant of others
- No basis for evaluation

8. Emotional stability

- Well balanced; is able to handle stressful circumstances
- At times impatient and easily frustrated
- Frequently upset by relatively minor circumstances
- Frequently seems tense and anxious for no obvious reason
- At times moody and difficult to be around
- No basis for evaluation

9. Financial responsibility

- Positive employment history
- Responsible with financial obligations
- Has a budget
- Has difficulty keeping jobs
- Frequently irresponsible with financial obligations
- No basis for evaluation

10. In your estimation, does the applicant exert a good influence among those of his/her own age?

- Yes
- No

Comments: _____

11. To your knowledge does the applicant smoke? Yes No Unknown

Use alcoholic beverages? Yes No Unknown Use Illegal Drugs? Yes No Unknown

Comments: _____

12. Are you aware of any personality traits that hinder the applicant's relationships with others? Yes No

Comments: _____

Please comment on any special circumstances, home conditions, health, etc., that might prove helpful in this applicant's adjustment to the College.

13. To what extent has the applicant participated in the activities of the church?

Does the applicant hold to any doctrines that you would consider unbiblical? Yes No

Comments: _____

Your recommendation for this applicant for admission to Washington Bible College:

- Highly recommended (exceptional applicant)
- Recommended with reservations (explain)
- Recommend
- Not recommended

Comments: _____

Signature _____
Name (printed) _____
Title _____
Church which you preside over _____
Address _____ City _____ State _____ ZIP _____
Telephone (_____) _____ E-mail _____ Date ____/____/____

If you would like to receive further information about WBC/CBS, please indicate below:

- I would like: College Seminary
 Catalog Campus visit information Brochures All
 I am a church leader/teacher and would like materials sent for office use.
 I am personally interested in attending WBC/CBS.
 I am an alumnus of the school.

Please mail completed reference form to:

Director of Admissions
Washington Bible College/Capital Bible Seminary
6511 Princess Garden Parkway | Lanham MD 20706

301-552-1400 | 1-877-793-7227
www.bible.edu

